**MINUTES FROM THE NOVEMBER 6, 2017 REGULAR BOARD MEETING**

**Supervisors**

Chair

District 1

Mark Koenig

Vice Chair

District 2

Kevin Kokesch

Treasurer

District 3

Terrylea Ness

District 4

Kathryn Kelly

District 5

Jim Hebrink

**Staff**

Holly Hatlewick

District Administrator

Karen Wermers

Farm Bill Technician

Cody Dale

Technician

Michael Sandager

Technician

The Regular Monthly Meeting of the Renville Soil and Water Conservation District was called to order at 2:30 P.M. by chair, Mark Koenig, and opened with the pledge of allegiance.

**BOARD MEMBERS PRESENT:** Mark Koenig, Kevin Kokesch, Kathryn Kelly, Terrylea Ness

**STAFF PRESENT:** Holly Hatlewick, Mike Sandager

**Citizens Comment Period:** Dispensed, no citizens present

**Consent Agenda**: approved the minutes from Oct. 12, 2017 regular meeting and bills to pay (**Kelly, Kokesch)** **MSC**

**Treasurers Report**: approved Oct. treasury report **(Kokesch, Kelly)** **MSC**

**Area VI MASWCD Meeting, Nov. 29, 2017:** discussed the upcoming meeting Kelly, Koenig, Hatlewick will attend the meeting. Kokesch will see closer to the date if he can attend.

**MASWCD Convention Dec 3-5th:** Ness, Koenig and Hatlewick will attend the annual convention. Discussed our auction donation, Koenig and Hatlewick will build two baskets that will include, corn and a squirrel feeder. Also discussed that administrator Hatlewick will attend the entire convention.

**Payroll Direct Deposit:** employee payroll will be moved to Hometown Bank in Olivia and a checking account will be opened at Hometown Bank to facilitate this. **(Kelly, Kokesch) MSC**

**Accounting and Admin Services:** contract with Shelly Koenig once she becomes an LLC and is properly insured to take on the duties of accounts payable, accounts receivable, media outreach, and employee payroll, along with updating printers and software as needed to insure a smooth transition. **(Ness, Kelly) MSC**

**State Cost Share, Kurth Agreement**: Hatlewick presented on the proposed Animal Mortality Structure project.

Approved Kurth cost share contract not to exceed 75% of total costs is all State and Federal Cost Share**. (Kelly, Kokesch) MSC**

Approve revision to Beaver Falls MWA, DNR, cost share project **(Kokesch, Ness) MSC**

**Staff report:** Hatlewick is working with customers on cover crop cost-share program. Working with staff and county on Buffer Law policy and procedures, and ordinance. Negotiating with Shelly Koenig on admin services and accounting services. Working on policy with county for rain gardens, WCA and Mining plan reviews. Working on Outreach Grant for 2018 with Hawk Creek. Presented on soil health at County Economic Development 6th grade event, 121 kids attended.

Wermers informed the board that as of Oct. 1 we aren’t accepting any continuous CRP contract/applications at this time, per a national FSA bulletin. Working on ownership changes to CRP contracts. Sending our CREP quotes, preparing CREP cultural resources requested for NRCS submission. CREP outreach including landowner profile for BWSR.

Sandager conducted feedlot inspections and met with the County on Nov. 6 2017 to discuss remaining feedlots. Working with landowners developing alternative practices and producing buffer validations. Conducting site visits to determine compliance. Renville County is at 85% compliance on public waters. Working with customers on conservation program options.

Dale is working with contractors on projects along with a joint project with Renville County to complete a streambank restoration project. Working with landowners on RIM enhancement projects and creating haying/grazing plans. Attended BWSR Academy.

**NRCS Report:** Kjorness is working on EQIP payments for cover crops and planning new applications. Working on modifications to existing contracts for loss of land. Will begin CSP payments in November. Altima position has been advertised and plan to have an employee start soon.

**Board Report:**

Supervisor Kokesch: Nothing to report at this time

Supervisor Kelly: Attended BWSR Conservation planning meeting.

Supervisor Ness: Participated in MASWCD outstanding conservationist award meeting.

Supervisor Koenig: Attended the monthly Crow River Watershed meeting.

**Other:**

**2018 Feedlot Agreement:** Hatlewick presented DRAFT 2018 agreement to the Board. Once the county approves the DRAFT the SWCD can then take action on this agreement at the Dec. Board meeting.

**NEXT MEETING:** The next regular meeting will be Dec. 8, 2017 at 7:30 a.m. at the USDA Service Center in Olivia, MN.

**ADJOURNMENT:** To adjourn the Renville SWCD Meeting 4:20 p.m. (**Kelly, Ness) MSC**

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**SUPERVISOR**